

Sullivan County NH

Type of meeting: Board of Commissioners Public Meeting Minutes

Date/Time: Tuesday - February 21, 2006; 1:30 p.m.

Place: Unity County Complex - Sullivan County Health Care facility / Recreation Room, 1st Floor.

ATTENDEES: Commissioners Donald S. Clarke – *Chair*, Ben Nelson – *Vice Chair* and Ethel Jarvis – *Clerk*, Ed Gil de Rubio – *County Manager*, Peter Farrand – *Human Resource Director*; Heather Presch – *Environmental Services Director*; Sharon Johnson-Callum (minute taker).

Commissioner Clarke brought the meeting to order.

AGENDA ITEM NO. 1 PROBABLE EXECUTIVE SESSION PER RSA 91-A:3.II.C. – PERSONNEL ISSUE – TERMINATION HEARING

- 1:32 A motion was made, by Commissioner Nelson, to go in to Executive Session per RSA 91-A:3.II.c. – for a personnel issue. Commissioner Jarvis seconded the motion. Discussion – Mr. Gil de Rubio noted during the County Manager Report, he had scheduled another Executive Session, same RSA, but different personnel issue. A roll call vote was taken. The motion carried in favor, unanimously.

The group left the Recreation Room and resumed the Executive Session in the Business Conference room.

- 2:32 A motion was made, by Commissioner Nelson, to come out of Executive Session. Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

- 2:33 A motion was made, by Commissioner Nelson, to accept the resignation of Mr. Janelle and to authorize management to work out the details discussed in the Executive Session. Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

- 2:34 *All left the meeting, except the three Commissioners, County Manager and minute taker.*

- 2:35 A motion was made, by Commissioner Jarvis, to go back in to Executive Session per RSA 91-A:3.II.c. – for another personnel matter. Comm. Nelson seconded the motion. There was no discussion. A roll call vote was taken. The motion carried, unanimously.

2:40 A motion was made by Commissioner Jarvis to come out of Executive Session. Comm. Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

2:41 *The Commissioners, County Manager and Johnson-Callum left the Business Conference Room to join Rep. Larry Converse, Rebecca Miller – Eagle Times Staff Reporter and Courtney Marshall – Sullivan County Health Care facility Administrator in the Recreation Room.*

2:42 Rep. Converse led all in the *Pledge of Allegiance*.

Comm. Clarke requested a set of flags to be ordered for meetings at the Ahern Building. Comm. Jarvis reminded all that the flags could be attained for no charge from “Gregg”.

AGENDA ITEM NO. 2 MEETING MINUTES OF FEBRUARY 7, 2006 PUBLIC

Commissioner Clarke noted he would like page 6 on the February 7th meeting minutes to reflect the account name where the \$100,000 was transferred out of.

2:44 A motion was made, by Commissioner Jarvis to accept the February 7th meeting minutes, with the correction. Commissioner Nelson seconded the motion. Discussion – Johnson-Callum confirmed she would insert “[from Registry of Deeds Equipment Account]” in that paragraph on page 6. A voice vote was taken. The motion carried, unanimously.

AGENDA ITEM NO. 3 UNITED WAY CAMPAIGN APPRECIATION PRESENTATION

This item was postponed until a March meeting, when Ms. Murphy and her supervisor would be available.

AGENDA ITEM NO. 4 NACO PRESCRIPTION DRUG CARD UPDATE

Mr. Gil de Rubio confirmed the County Attorney reviewed the “*Advancepcs Health, L.P. Managed Pharmacy Benefit Services Agreement Consumer Card Program*” contract, a program provided to the county as a member of NACo (National Association of Counties), and had confirmed it was a basic three-year contract. The contract would provide prescription drug discounts for citizens of the county. Currently, Belknap County is the only NH county participating in the program, and has been doing so for over a month. Mr. Gil de Rubio noted NACo provided statistics to NHAC that indicate: over 400,000 prescriptions have been filled, 4.5 million has been received in savings to the citizens nationwide – a 19.6% savings, and the average price savings per prescription filled is \$11.29. Statistics show 262 counties currently participate in the program. Johnson-Callum noted she spoke to Nancy Cook in Belknap who indicated there were no administrative costs as of yet, other than her time. Commissioner Clarke expressed a desire for the county to participate also.

2:51 A motion was made, by Commissioner Nelson, to move ahead with the NACo prescription drug card plan. Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

AGENDA ITEM NO. 5 HEALTH CARE REPORT

NON AGENDA ITEM — HEALTH CARE FACILITY BROCHURES

Mr. Marshall noted they received their new nursing home brochures, and that he had handed out a sample to all attendees. Positive comments were heard from attendees on the look of the brochure.

CENSUS

A copy of the census data that follows was distributed to the Board, the County Manager, Rep. Converse and Rebecca Miller. The census is currently at 150: 114 Medicaid, 16 Private, 1 HCBC and 19 Medicare. Commissioner Jarvis commented on the decrease in Medicaid. Mr. Gil de Rubio noted they have been fortunate with private pays, and that over the past two years it has been higher than national average. Commissioner Clarke wondered out loud when those that have long-term care insurance might be reflected in the census.

Document 1: Census as of January 27, 2006

CENSUS AS OF January 27, 2006								
	Licensed Beds	Medicaid Filled Beds	Private Filled Beds	HCBC Filled Beds	Medicare Filled Beds	Private Insurance	Total Filled Beds	Vacant Beds
MacConnell	35	26	3	0	4	0	33	2
Shawnee I	40	22	1	1	13	0	37	3
Shawnee II	42	36	5	0	0	0	41	1
Shawnee III	42	33	7	0	2	0	42	0
TOTAL BEDS	159	117	16	1	19	0	153	6
BUDGETED	112	21	1	10	0		144	
ACTUAL BUDGETED								
Percentage Medicaid:		78.09%		71.29%				
Percentage Private:		13.87%		13.45%				
Percentage Medicare:		12.87%		6.41%				
Percentage Private Insurance:		0.00%		0.00%				
Percentage HCBC:		0.07%		0.64%				
Percentage Filled:		86.16%		82.40%				
Note: We currently have one Medicare Part A resident in the hospital								

Document 2: January 2006 Billing

Sullivan County Nursing Home
January 2006 Billing

Payor Source	Amount Billed	Notes	Amount Budgeted
HCRC Respite			\$2,400.00
Insurance	\$25,518.10	Includes private billing & 2nd Insurance to Medicare	
Medicaid	\$271,015.81		\$468,778.00
Medicare A	\$133,638.30		\$108,938.00
Medicare B	\$14,517.55		627,700.00
Medicaid X Over A	\$4,857.00	Medicaid is secondary insurance for skilled residents	
Medicaid X Over B	\$2,120.48	Medicaid is secondary insurance for Part B providers	
Private	\$110,530.00	Includes private billing. Also when a resident doesn't have a 2nd insurance, they are billed privately for Medicare A & B services	\$124,558.00
Medicaid Reimburse	\$82,909.83	This represents the money due from residents/family	
Private Respite			
Total Billed	\$749,737.85	Total Budgeted	\$731,767.00

Document 3: January 2006 Reconciliation

Daily Census Reconciliation
Sullivan County Nursing Home (SCN)
Fiscal month of January, 2006

Staff Order: Retiree name:

In Hours	Total	MCB	MCRA	PPT	Total
Medicare Discharge		3612	484		4096
CA1			31		31
CA2			45		45
CA3			46		46
CA4			27		27
THC			7		7
MCB			41		41
MUC			81		81
MUL			33		33
BLK			14		14
KYA			2		2
MVC			3		3
MVL			10		10
SLC			16		16
SPC			15		15
Total		3612	482	320	4414

	MCB	MCRA	PPT	Total
Resident Days	3612	484	484	4580
Staff Days	48		28	76
Total	3660	484	512	4656

Document 4: Month-end Age Analysis

[illegible]

Document 5: Medicare Length of Stay Analysis

[illegible]

STAFFING

Mr. Marshall discussed a staffing report he sent to the Commissioners. He noted they still are experiencing some distribution issues and weak shifts, but Heidi Smith continues to hire and work on the issues. Commissioner Clarke commended Ms. Smith's *"wonderful job of explaining the issues"* at the last Delegation meeting; adding *"she brought a great deal of credibility to the table when they were directing all questions at her"*.

AGENDA ITEM NO. 6. COUNTY MANAGERS' REPORT

BUDGET PROCESS

Mr. Gil de Rubio noted the budget process continues and has taken up a lot of time. He noted the trial balance provided by Jeff Graham reflects the County budget as healthy and with a surplus. He anticipates a surplus on June 30th. The County Managers' Proposed FY07 budget will be submitted March 20th, with the Commissioners to begin their review in April.

ASSISTED LIVING RFQ

Mr. Gil de Rubio confirmed the RFQ for the Assisted Living business plan was sent out to a list of companies, and they have received several responses.

DOC FEASIBILITY RFP

Mr. Gil de Rubio confirmed the County has received inquiries on the DOC feasibility study.

POWER OUTAGES

Mr. Gil de Rubio confirmed the Unity complex lost power a few hours Friday. He noted a generator capable of running the entire nursing home is being purchased and anticipates installation of the generator in a month.

Commissioner Clarke congratulated the County management team on the appearance of the demolition site. He added that, hopefully, it will be grassed and additional parking places added.

AGENDA ITEM ON. 7 COMMISSIONERS REPORT

Commissioner Jarvis and Nelson had no reports to give.

CORRECTIONAL FACILITY FIELD TRIP

Commissioner Clarke spoke briefly about the Criminal Justice Coordinating Committee (SCCJCC) tour taken [February 14th] that the following attended: Commissioners Clarke, Nelson and Jarvis, Mr. Gil de Rubio, Superintendent Scott Hagar, and Representative Larry Converse. The tour was of two new correctional facilities in NH: Strafford and Merrimack; where they viewed the new pod format, shown at the PONI conference in Colorado. Mr. Clarke found the tour to be very educational. He recommended reconvening the SCCJCC, to "roll up the sleeves and get to work".

HB638

Commissioner Clarke attended the HB638 hearing where Mr. King made a nice presentation that included a suggestion to eliminate counties from provider payments. During the hearing, three alternatives were brought forth. They are now awaiting the decision of the Senate Finance Committee. He thought they seemed receptive to the suggestion presented and will keep a watch on the issue.

HB627

Commissioner Clarke noted the House Bill pertaining to the age of majority[HB627] ended up passing unanimously – accordingly, the age increased to 18 year olds, this happening in spite of opposition from counties, law enforcement and Health and Human Services.

AGENDA ITEM NO. 8 PUBLIC PARTICIPATION

Rep. Converse asked what committee was overseeing the DOC feasibility thing and who the Delegation representative was on the SCCJCC. It was confirmed that the DOC feasibility RFQ was reviewed by the SCCJCC and that Rep. Osgood was the delegation member on the committee.

Rep. Converse asked for follow up information on the parking lot expense. Mr. Gil de Rubio confirmed he would be trying to do something out of the '06 budget, but if not able to, would definitely place funds for this in the '07 budget. Mr. Gil de Rubio noted the Facilities Director [Greg Chanis] would be putting something together on that.

3:11 A motion was made by Commissioner Jarvis to adjourn the meeting. Commissioner Nelson seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ethel Jarvis". The signature is fluid and elegant, with the first name "Ethel" and last name "Jarvis" clearly distinguishable.

*Ethel Jarvis, Clerk
Board of Commissioner*

EJ/s.j-c.